


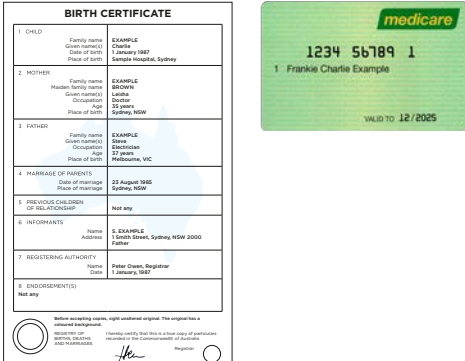
Your guide to completing your Trust's profile.



This guide aims to help Trusts verify and update Trust details, as we have missing or incomplete information in our system. By providing this information, you'll better protect the Trust's account(s) and help reduce the risk of identity theft.




Step 1

Complete and provide the documents listed below. The form is available at www.rams.com.au/kyc

Tick	Documents required	Who needs to complete and sign them?
<input type="checkbox"/>	Customer Verification Form	The Director, Company Secretary or Trustee.
<input type="checkbox"/>	Certified ID documents	<p>Each individual who is a Beneficial Owner (refer to page 3 for definition of Beneficial Owner) as nominated on the Customer verification form.</p> <p>For Certification instructions, go to www.rams.com.au/kyc then go to the FAQ section: How do I certify my identity? Please see below for an example of certified ID documents that we would need from each Beneficial Owner (please ensure the images are clear and easy to read):</p> <ul style="list-style-type: none"> • ONE Primary Photographic Identification Document, for example: <div data-bbox="494 981 1471 1182">  <p>I, Sam Sample, as a Medical Practitioner, certify that this Driver Licence, is a true copy of the original.</p> <p><i>Sam</i></p> <p>1 December 2022</p> </div> <p>Driver Licence certified and signed by Medical Practitioner.</p> <p>OR</p> <ul style="list-style-type: none"> • ONE Primary Non-Photographic Identification Document and • ONE Secondary Identification Document, for example: <div data-bbox="494 1361 1471 1753">  <p>I, Sam Sample, as a Medical Practitioner, certify that this Australian Birth Certificate and Medicare card, is a true copy of the original.</p> <p><i>Sam</i></p> <p>1 December 2022</p> </div> <p>Birth Certificate and Medicare card certified and signed by Medical Practitioner.</p>

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Tick	Documents required	Who needs to complete and sign them?
<input type="checkbox"/>	<p>Please provide a certified copy of at least one of the following verification documents:</p> <ul style="list-style-type: none"> • Trust Deed and all amendments (if applicable) where names of the trust, trustees, beneficiaries, settlor(s) and execution page is evident • Settlement Deed or other document that contains a declaration of trust where the names of the trust and/or settlor(s) are evident • A letter from a solicitor or qualified accountant on a letter head that confirms the following details of the Trust: <ul style="list-style-type: none"> – Trust name – Establishment date – Governing State – Settlor (if applicable) – Trust ABN if applicable – Trust type – Full name of beneficiaries AND beneficiary class (if any) – Trustee name(s) – Beneficial owners (note, beneficial owners of trustee are considered beneficial owners of the trust) 	<p>The certified verification document needs to include the name of the Trust. Please see below for an example of certified verification document:</p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p>Trust Deed This deed made the 1 March 2005</p> <p>Parties Name of Trust: The Smith Trust Address of Trust: 123 Sample Street, Sydney, NSW, 2000</p> <p>Trust ABN: 12 345 678 901 Trust type: Discretionary trust</p> <p>Beneficiaries: 1. Frankie Charlie 2. Sam Jones 3. Bhavja Kumar 4. Paul Smith</p> <p>Hereinafter collectively referred to as "The Trustees" Executed as a deed 1 March 2005</p> <p>Signed, sealed and delivered by:  Frankie Charlie</p> <p>Witness signature:  Witness name: Chidi Abara</p> </div> <p>I, Sam Sample, as a Medical Practitioner, certify that these Minutes of the Annual General Meeting, are a true copy of the original.</p> <p> 1 February 2024</p> <p>Minutes of Annual General Meeting certified and signed by Medical Practitioner.</p>

Step 2

Send your completed and certified forms by email to serviceexcellence-idv@rams.com.au

If you have any queries, please email our Know Your Customer Specialists at serviceexcellence-idv@rams.com.au

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Form definitions

RAMS Customer Identification Number.

Your RAMS Customer Identification Number can be found on your statement in myRAMS.

Beneficial Owner.

The Beneficial Owner(s) of a trust are the person(s) that own or control each Trustee.

Generally, where the Trustee is an individual, the Trustee will be the Beneficial Owner.

Where the Trustee is a non-individual, the person(s) that owns or controls the non-individual will be the Beneficial Owner(s).

Where no Beneficial Owner(s) can be identified under the ownership or control arrangement, an individual who holds the power to appoint or remove the Trustees of the trust, such as the Appointer of a trust must be identified. This individual should be outlined in the Trust Deed.

Nature of Business Activities (ANZSIC).

Australia and New Zealand Standard Industry Code (ANZSIC). Please provide us with the industry of your Business e.g: Real Estate Agent, Milk and Cream Manufacturer and we can find this information for you.

Address.

Please use a street address, not a PO Box.

Purpose of Business Relationship.

This refers to your reasons for engaging with us to obtain products and services. Customers may have multiple reasons. Please choose all applicable options.

Source of Funds.

This refers to the origin of the funds that are the subject of the business relationship between you and us. Many customers have multiple sources of funds. Please choose all applicable options.

Source of Wealth.

This refers to the origin of your total net assets/total net worth. Many customers will have multiple sources of wealth. Please choose all applicable options.

If you have any queries, please email our Know Your Customer Specialists at serviceexcellence-idv@rams.com.au